

336 Board Meeting Summary

February 20, 2008

At its February 20, 2008 meeting, the Board addressed these matters:

- John Hagmann presented a draft of a proposed revised **Alteration Policy**. The Board discussed the draft and Mr. Hagmann agreed to make certain revisions to be reviewed at the March meeting.
 - Management reported that the Board has been unable to meet with DNA and the Building's engineer to resolve **final punch list items related to the building renovation** because DNA cancelled those meetings that had been scheduled. The Board directed Management to again attempt to schedule a meeting, and, if unsuccessful, obtain quotes from other vendors to complete the open punch list items.
 - Management reported that Columbia Grammar & Preparatory School had been rented for the **Special Meeting of the Shareholders** on February 27, 2008. The Board discussed reaching out to those shareholders who had not yet submitted proxies.
 - David Bither reported that **pertinent building documents** were still being converted and soon would be available on the building's **website**.
- The next Board meeting is scheduled for March 12, 2008.